



LUTHERAN CHURCH OF AUSTRALIA
Western Australia District Inc.

LCA WA District Inc. Interstate Travel Fund Rules

1. NAME

The name of the Fund shall be LCA WA DISTRICT INTERSTATE TRAVEL FUND.

2. PURPOSE

The purpose of the Fund shall be to provide members of the LCA with assistance for interstate travel costs to LCA related or LCA sponsored seminars, functions etc. where finance may not be made available from LCA Boards, General Church Council, General Finance Council, Lutheran Laymen's League or other sources within the Church.

3. ADMINISTRATION

The Fund shall be administered by District Finance Council or equivalent but managed by District Church Council.

4. RECEIPTS

The Fund shall receive an amount per annum raised as a budget item by the LCA WA District.

5. DISBURSEMENTS

- a. Disbursements shall be made by the District Treasurer as directed by District Church Council.
- b. The District Treasurer shall receive all applications for assistance and collate for presentation to District Church Council.

6. REPORTING

- a. The balance of the Fund and disbursements shall form part of the Income and Expenditure Statement and Balance for each synodical term.
- b. The member receiving funds from this source may be requested to report to the LCA W A District the result of attendance at the function. The member receiving funds from this source may be requested to report to the LCA WA District the result of attendance at the function.